# SSAArchive

#### Individual Project File Naming Convention

## Drawing

Sp\_2020\_12000\_Fran\_Leadon\_Mimi\_Liebenberg\_I\_P1\_Drawing\_0001

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student First Name)\_(Student Last Name)\_(Individual)\_(Project #)\_(File Type)\_(0000)]

## **Project Description**

Sp\_2020\_12000\_Fran\_Leadon\_Mimi\_Liebenberg\_I\_P1\_Description

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student First Name)\_(Student Last Name)\_(Individual)\_(Project #)\_(Description)]

#### Release Form

Sp\_2020\_12000\_Fran\_Leadon\_Mimi\_Liebenberg\_I\_P1\_Release Form

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student First Name)\_(Student Last Name)\_(Individual)\_(Project #)\_(Release Form)]

# SSAArchive

#### Group Project File Naming Convention

### Single Author Drawing

Sp\_2020\_12000\_Fran\_Leadon\_Mimi\_Liebenberg\_G\_Drawing\_0001

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student First Name)\_(Student Last Name)\_(Group)\_(File Type)\_(0000)]

## Coauthor Drawing

Sp\_2020\_12000\_Fran\_Leadon\_Lewis\_Liebenberg\_Perez\_G\_Drawing\_0001

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student 1 Last Name)\_(Student 2 Last Name)\_(Student 3 Last Name)\_(Group)\_(File Type)\_(0000)]

## Project Description (One Per Group)

Sp\_2020\_12000\_Fran\_Leadon\_Lewis\_Liebenberg\_Perez\_G\_Description

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student 1 Last Name)\_(Student 2 Last Name)\_(Student 3 Last Name)\_(Group)\_(Description)]

## Release Form (One Per Group Member)

Sp\_2020\_12000\_Fran\_Leadon\_Mimi\_Liebenberg\_G\_Release Form

[(Semester)\_(Year)\_(Course #)\_(Instructor First Name)\_(Instructor Last Name)\_(Student First Name)\_(Student Last Name)\_(Group)\_(Release Form)]