

Type of Course: ARCH 51000 Advanced Studio

Class Meetings: M/TH 2:00-5:50pm

Office Hours: Individual meetings can be scheduled at a mutually agreed upon time

Instructor: Professor Julie Nelson

Location: STUDIO ROOM - to be determined; some sessions on Zoom

Semester/Year Fall 2021

# **ASSESSING PARADISE:**

A Studio for Independent Inquiry on Architecture, Landscape, Culture and Community - *Untermyer Gardens*, *Yonkers* 



### **OVERVIEW**

This studio will investigate the concept of Place – how we as architects come to know the physical, social, cultural and environmental context of a site and how that understanding can then inform the design process.

This studio is also designed to give each student the opportunity to work independently – to investigate who you are as an architect and designer, by exploring your own design process and methodology and by examining how your ideas are communicated through architectural language. Although the site is selected and program suggested, inventiveness and interpretation grounded in research and analysis is encouraged. This studio will be particularly appropriate for those students who will be undertaking an independent studio next semester.

The history, physical setting and multi-cultural underpinnings of this site, Untermeyer Gardens in Yonkers NY, will serve as the point of departure for each student to base their work. The open-ended nature of the program will allow each student to overlay their area of independent interest onto their research and design investigations.

### SITE

The Untermyer Gardens is a 43 acre public park and garden located above the Hudson River and adjacent to the Croton Aqueduct State Park, in Yonkers, NY. The gardens were commissioned by Samuel Untermyer, a prominent attorney and avid horticulturalist, who began construction of the gardens in 1916. Once completed he shared this garden with the public, both during his lifetime and after his death, when the gardens were bequeathed to the State to became a public park. Because of the cost of maintenance, they fell into ruin over the next 50 years. In 2011, the Untermyer Gardens Conservancy began a process of restoration of the landscapes and garden structures. The current condition of the Garden –part restoration, part archeological site, part wilderness– provides a rich opportunity for interpretation and intervention.

The Garden occupies a dramatic setting, perched on a hill overlooking the Hudson River and the Palisades to the west. It is characterized by formal landscapes, natural woodlands, and an eclectic collection of follies with much of the architecture referencing classical and ancient structures. Its signature feature is the Walled Garden, an allusion to Gardens of Paradise or Eden, with its quadrilateral sections formed by four "rivers" as described in sacred texts. In contrast is the Ruin Garden, where the preserved graffiti covered remains of a masonry gatehouse serve as the entrance from the Croton Aqueduct Trail.

Today, Untermyer is one of the few public gardens in the country that is open to the public, free of charge. It hosts a diverse collection of public programs including music and dance performances, a poetry program, horticultural training for youths, tai chi and yoga, art classes, and plant and bird walks.

### **PROGRAM**

The program described below is intended to provide a framework to inform your architectural exploration. These spaces can be in a single structure or dispersed throughout the garden. They can be independent or be interventions in existing garden structures. Consideration should be given to appropriate scale, orientation, adjacency, enclosure, and relationship to the landscape and environment. The program is kept intentionally modest to allow time for you to explore the design completely and in depth- to understand how architectural details are informed by bigger ideas

Program: Institute for the Study of \_\_(STUDENT CHOICE)\_\_\_\_\_ at the Untermeyer Gardens

# The Project shall include:

- o A Place of Transition between Inside and Outside
- A Collective Research and Work Space
- A Discussion Space
- A Space for Private Research and Work
- A Collections Space (collection can be of your choosing)
- A Gallery/ Exhibition space
- Visiting Scholar's residence
- A Group Learning Space
- An Outdoor Learning Space
- An Outdoor Study/ Meditation Space

The project must demonstrate and understanding of context: physical, cultural, environmental and social The project must be designed to reflect a commitment to environmental stewardship and impact The project ideas must be clearly communicated through design and presentation methods

The focus of your "Institute" will be of your choosing based on your personal areas of interest, but should be inspired by and appropriate to the site and context. Possible topics for your Institute might be:

- Water viewed through the symbolic 4 "rivers" of the Walled Garden, the Croton Aqueduct and the Hudson River
- The Garden as "Eden" within the context of climate change
- Archeology contemplating the layers of site history from Indigenous lands to present day
- Sanctuary the architecture of inclusion and exclusion
- Appropriation the implications of architectural language
- Poetry/ Dance/ Music how architecture and landscape inspires or nurtures artistic creation
- Biodiversity how can design support biodiversity
- Biophilia how can architecture reflect nature
- Community how can design be a positive force for learning, activism and civic engagement

## PROCESS:

A premise of the studio is the benefit of in person site exploration and observation. If feasible, the Studio will visit the site during studio time. The initial visit will include a formal tour with the Director of the Gardens. Subject to pandemic protocols, we may also schedule a follow class site observation work session and an on-site design review. The Garden can be reached via public transportation to the MetroNorth Greystone station on the Hudson Line. It is a 38 minute trip from Grand Central Station with an intermediate stop at 125<sup>th</sup> St Station. Trains leave each hour – verify the schedule at <a href="https://new.mta.info/fares-and-tolls/fare-information">https://new.mta.info/fares-and-tolls/fare-information</a>

The semester will begin with dedicated time for general site research and a determination of your topic of interest. The research and information gathering process shall be collaborative amongst the Studio so that everyone benefits from shared discoveries and knowledge. (2 weeks). After this concentrated period of research, It is expected that on-going research will be a part of your design process.

We will begin design work with a prototyping exercise to expedite design ideas and test your understanding of the site through architectural investigation. (2-3 weeks)

The remainder of the semester will be spent in developing your final project. Remote class sessions will be devoted to individual design meetings with the instructor. We will take advantage of in-person studio time to conduct group and peer to peer design reviews, and class discussions. We will also have guest reviewers so that students can benefit from multiple perspectives.

Topic specific in-studio reviews focusing on environmental/ sustainable design and practice presentations are also noted in the semester schedule.

### RESEARCH:

Research methods will vary based upon the particular area of student interest. The studio will encourage use of first person field visits including site observations, mapping and data collection. Students will be encouraged to conduct first-person interviews with experts related to their area of inquiry. The studio will also have the resources of my firm, BKSK Architects and its staff to provide broader range of expertise and perspective. It is expected that students will create their own means and methods for recording, documenting and interpreting research. All material presented must be created by the student, in lieu of 'cut and paste' presentation of other's work (even if given proper credit and citation).

### **REFERENCES/ READINGS:**

The references below will provide general background on the site and project. Each student will be expected to develop their own list of references and readings as appropriate based on their area of interest.

Browning, Ryan and Clancy (2014). 14 Patterns of Biophilic Design. Improving Health and Well-Being in the Built Environment. Terrapin Bright Green

Bone, Pollara and Appleton (2006) Water-works: The Architecture and Engineering of the New York City Water Supply Monacelli Press

Heschong, Lisa (1979). Thermal Delight in Architecture MIT Press

Pollan, Michael (1991) Second Nature, A Gardener's Education Grove Press

The full book is helpful in thinking about humankind's relationship with nature as expressed in gardens.

Particularly relevant are:

Ch 10: The Idea of a Garden pp. 176-201 Ch 12: The Garden Tour pp. 229-258

Seebohm, Caroline. (2020) Paradise on the Hudson: The Creation, Loss and Revival of a Great American Garden Timber Press, Incorporated

Garden of Verse: Poetry Selected by Untermyer Gardens Conservancy: <a href="https://www.untermyergardens.org/a-garden-of-verse-persian-poetry">https://www.untermyergardens.org/a-garden-of-verse-persian-poetry</a>

### WEEKLY SCHEDULE, M/TH 2:00-5:50pm

Note: schedule below is subject to revision through the duration of the semester.

W1		
Th	08.26	LOTTERY via ZOOM @ 12pm, followed by first studio meeting, including <i>Hour SSA</i> Convocation @ 5:30pm. (Studio will start Site research in advance of Monday's class)
W2		
Mon	08.30	Intro to Site/ Project/ Individual goal setting
Th	09.02	Studio Site visit (subject to availability)
W3		
Mon	09.06	College Closed (Labor Day), no classes scheduled
Th	09.09	DMUxCCNY Anti-Racism Teach-In (remote/TBD) 2pm-5pm Identify area of Research (brief individual meetings)
W4		
Mon	09.13	Studio: Shared Site Research
Th	09.16	No classes scheduled
W5		
Mon	09.20	Studio: Prototype
Th	09.23	Studio: Prototype
W6		
Mon	09.27	Studio: Prototype
Th	09.30	Studio (REMOTE)

<b>W7</b> Mon Th	10.04 10.07	Studio: Prototype Review (with Guest Reviewers) Studio: Studio Discussion Prototype review/ Final Project Kickoff
W8 Mon Th	10.11 10.14	College Closed (Columbus/Indigenous Peoples' Day); no class Studio (REMOTE)
<b>W8</b> Mon Th	10.18 10.21	Studio Mid-semester assessments & Hour SSA
<b>W9</b> Mon Th	10.25 10.28	Studio Studio (REMOTE)
<b>W10</b> Mon Th	11.01 11.04	Studio Studio
<b>W11</b> Mon Th	11.08 11.11	Studio: Environmental Design Review: Guest reviewers  ADVANCED STUDIO SHARING via Zoom, @ 2:00-3:30pm; Studio
<b>W12</b> Mon Th	11.15 11.18	Studio Studio: Project Progress Review: Guest reviewers
W13 Mon Th	<b>11.22</b> 11.25	Studio College Closed (Thanksgiving); no class
review	12.02	Studio Studio (REMOTE). Presentation Review with Guest Reviewers (Note: this is not a design focus on how you describe your project verbally and graphically- to support your thesis and
W15 Mon	12.06	Studio
		Advanced Studio reviews, session 1 Advanced Studio reviews, session 2 End of Semester Assessment (faculty only)
FINAL Th Mon	12.16	Final Class Meeting, <b>Exit interviews</b> Student Portfolios due for: SSA/CCNY Archive, etc. as directed by instructor
Mon	12.27	Final Grade Submission Deadline
Mon	<b>LS WEEK</b> 12.14 12.17	Final Class Meeting, <b>Exit interviews</b> Student Portfolios due for: SSA/CCNY Archive, etc. as directed by instructor

### GRADING/ATTENDANCE POLICIES AND STUDIO CULTURE

### **Course Expectations:**

- That students will develop a high level of independent thought and rigor and a willingness to go beyond both basic project requirements and their own perceived limits and abilities.
- That students will successfully complete all project requirements. No make-up or postponed project submissions will be accepted except in the case of medical emergencies or other extraordinary circumstances. Excused absences and project delays must be officially cleared by professor in advance to be considered valid.

## **Community Agreement:**

- During the first full studio meeting, the professor will make time for an Hour SSA session for a supportive open discussion among students.
- Studio members will work *together* to create a community agreement for interacting together over the semester. Definition: "A consensus on what every person in our group needs from each other and commits to each other in order to feel safe, supported, open, productive and trusting... so that we can do our best work." <a href="https://www.nationalequityproject.org/tools/developing-community-agreements">https://www.nationalequityproject.org/tools/developing-community-agreements</a>
- Hour SSA will be repeated at the middle of the semester.
- Although this Studio is structured to support individual work, being an engaged and supportive member of the Studio is also an expectation.

### **Methods of Assessment:**

- Attendance and participation in class discussions and other activities: 20%
- Project development in response to semester schedule: 40%
- Project presentation, level of completion and resolution; 40%

Note: The research component of the studio will be weighed more heavily in assessment of graduate student work and class performance, in cases where graduate students are enrolled in the studio.

## **Key areas of Grading Assessment:**

- **Studio performance & work habits:** Ability to respond to studio discourse & feedback in a consistent & clear manner throughout the semester as demonstrated in the evolution and development of design work.
- Clarity of representation & mastery of media: Ability to utilize both digital and manual drawing and model-making techniques to precisely and creatively represent architectural ideas.
- Pre-design: Ability to prepare a comprehensive program for an architectural project that includes such
  tasks as: an assessment of client and user needs; an inventory of spaces and their requirements; an
  analysis of site conditions (including existing buildings); a review of the relevant building codes and
  standards, including relevant sustainability requirements, and an assessment of their implications for the
  project; and a definition of site selection and design assessment criteria.
- Research: Understanding of the theoretical and applied research methodologies and practices used during the design process.
- Integrated evaluations and decision-making design process: Ability to demonstrate the skills associated with making integrated decisions across multiple systems and variables in the completion of a design project. This demonstration includes problem identification, setting evaluative criteria, analyzing solutions, and predicting the effectiveness of implementation.
- Attendance: Consistent level of preparation and on-time presence for each studio class and scheduled evening lectures.
- Portfolio: Completion of final portfolio or collection of studio work as directed by instructor and/or coordinator and attendance at all scheduled portfolio related events.

# **Grading Criteria:**

A (+/-) Work meets all requirements and exceeds them. Presentations are virtually flawless, complete, and finely detailed. Work exhibits professional, "museum quality" level of craft. Student has developed an individual design process that shows a high level of independent thought and rigor. Work shows evidence of intense ambition and effort to go beyond expectations, and beyond the student's own perceived limits of their abilities.

- **B** (+/-) Work meets all requirements. Presentations are complete and finely detailed. Work exhibits professional level of craft. Student has developed an individual design process that shows a high level of independent thought and rigor.
- **C** (+/-) Work meets minimum requirements. Deadlines are missed. While presentations may be somewhat complete, student has struggled to develop an individual design process and/or is lacking in craft or design resolution.
- **D** Work is below minimum requirements. Presentations are incomplete, student has struggled to develop an individual design process and/or is lacking in craft or design resolution.
- **F** Work is well below minimum requirements. Student does not develop adequate design process, and/or does not finish work.
- INC Grades of "incomplete" are not given under any circumstances unless there is evidence of a medical or personal emergency. In such cases, instructor and student develop a contract to complete work by a specified date, as per CCNY policy. Classes and/or work missed due to illness must be explained with a physician's note.

### Notes:

C is the lowest passing grade for M. Arch I and M.S. Arch students. D is the lowest passing grade for B. Arch students. No C- or D grades may be given to graduate students.

Working in teams does not guarantee the same grade for each team member; grades are based on a range of criteria for each individual student.

For more information on grading guidelines and other CCNY policies and procedures, consult the current CCNY academic bulletins: <a href="https://www.ccny.cuny.edu/registrar/bulletins">https://www.ccny.cuny.edu/registrar/bulletins</a>

# Office Hours:

Each studio faculty member schedules 30 regular office hours over the semester, as posted at the top of the syllabus. If a student needs to speak in private with a studio critic, they should ask or email in advance to request a specific meeting time. Students may seek office hour appointments to discuss any matters of concern including personal, private matters and general inquiries about course related work, grading, assessment and content.

**Probation & Dismissal:** for program specific information related to grades, academic standing, probation and dismissal, please see your program academic advisors:

Undergrad: Michael Miller <a href="mmiller@ccny.cuny.edu">mmiller@ccny.cuny.edu</a>

Amy Daniel adaniel@ccny.cuny.edu

Graduate: Hannah Borgeson hborgeson@ccny.cuny.edu

### **Studio Culture:**

Working collaboratively and respectfully on studio assignments, with and alongside others, is an expectation in studio. Studio culture is an important part of an architectural education, and it extends to expectations for Faculty and the School's Administration as well. Please see the Spitzer School of Architecture Studio Culture Policy, which can be accessed on the SSA website here; <a href="https://ssa.ccnv.cunv.edu/about/policies/">https://ssa.ccnv.cunv.edu/about/policies/</a>.

## Absence & Lateness:

Arriving more than ten minutes late to class will constitute an absence. Two unexcused absences will result in a whole letter grade deduction from a final grade; more than four will result in a failing grade. It is expected that all students will participate in all scheduled working, midterm and final reviews and contribute constructively to the discussions.

# Absences due to Religious Observances:

Students who will miss any class sessions, exams, presentations, trips, or the like due to a religious observance should notify the instructor at the beginning of the semester so that appropriate adjustments for observance needs can be implemented. This could include an opportunity to make up any examination, study, or work requirement that is missed because of an absence due to a religious observance on any particular day or days.

## Readings & Journals:

Students are expected to keep a journal or sketchbook throughout the duration of studio to document their thought process & take notes of any texts, books, terms or references that are mentioned by either the studio critic or fellow classmates and to selectively follow up on these and any other assigned readings before the next class.

## **Academic Integrity:**

As a student you are expected to conduct yourself in a manner that reflects the ethical ideas of the profession of architecture. Any act of academic dishonesty not only raises questions about an individual's fitness to practice architecture, but also demeans the academic environment in which it occurred. Giving or receiving aid in examinations, and plagiarism are a violation of an assumed trust between the school and the student.

Plagiarism, i.e. the presentation as one's own work of words, drawings, ideas and opinions of someone else, is as serious an instance of academic dishonesty in this context as cheating on examinations. The submission of any piece of work (written, drawn, built, or photocopied) is assumed by the school to guarantee that the thoughts and expressions in it are literally the student's own, executed by the student. All assignments must be the student's original work. Any copying, even short excerpts, from another book, article, or Internet source, published or unpublished, without proper attribution will result in automatic failure of the entire course.

The CCNY Academic Integrity Policy: <a href="https://www.ccny.cuny.edu/about/integrity">https://www.ccny.cuny.edu/about/integrity</a>

For citations, the Chicago Manual of Style is recommended: http://www.chicagomanualofstyle.org/tools\_citationguide.html

# AccessAbility Center (Student Disability Services):

The AccessAbility center (AAC) facilitates equal access and coordinates reasonable accommodations, academic adjustments, and support services for City College students with disabilities while preserving the integrity of academic standards. Students who have self-identified with AAC to receive accommodations should inform the instructor at the beginning of the semester. (North Academic Center 1/218; 212-650-5913 or 212-650-6910 for TTY/TTD). For further information, go to http://www.ccny.cuny.edu/accessability/ or email disabilityservices@ccny.cuny.edu

## **Health And Wellness Support:**

City College's Office of Health and Wellness Services offers free and confidential counseling. Contact: Health and Wellness Services, Marshak Science Building, room J-15: <a href="mailto:counseling@ccny.cuny.edu">counseling@ccny.cuny.edu</a>.

# **Gender Based Violence Resources**

City College has resources to support you if you have experienced sexual violence, intimate partner/domestic violence, gender-based discrimination, harassment or stalking. For confidential support, you can contact the Student Psychological Counselor: Confidential Advocate at (212) 650-8905 or the Gender Resources Program at (212) 650-8222. If you would like to report sexual misconduct, you can contact the Chief Diversity Officer and Title IX Coordinator, Diana Cuozzo, at 212-650-7330 or <a href="mailto:decorp.cuny.edu">deuozzo@ccny.cuny.edu</a>. If there is an emergency on campus, you can call Public Safety at 212-650-777 and off campus call 911. Https://www.ccny.cuny.edu/affirmativeaction

### Library:

The school's library is a shared resource that is necessary supplement to all research and design work. Please direct questions to the library staff or the Architecture Librarian Nilda Sanchez-Rodriguez: <a href="mailto:nsanchez@ccny.cuny.edu">nsanchez@ccny.cuny.edu</a>

## NAAB (National Architectural Accrediting Board):

The National Architectural Accrediting Board (NAAB) is the sole agency authorized to accredit US professional degree programs in architecture. Since most state registration boards in the United States require any applicant for licensure to have graduated from a NAAB-accredited program, obtaining such a degree is an essential aspect of preparing for the professional practice of architecture. While graduation from a NAAB-accredited program does not assure registration, the accrediting process is intended to verify that each accredited program substantially meets those standards that, as a whole, comprise an appropriate education for an architect.

More specifically, the NAAB requires an accredited program to produce graduates who: are competent in a range of intellectual, spatial, technical, and interpersonal skills; understand the historical, socio-cultural, and

environmental context of architecture; are able to solve architectural design problems, including the integration of technical systems and health and safety requirements; and comprehend architects' roles and responsibilities in society.

The following student performance criteria from the 2014 NAAB Conditions are addressed in this course:

Realm B: Building Practices, Technical Skills, And Knowledge. Graduates from NAAB-accredited programs must be able to comprehend the technical aspects of design, systems, and materials and be able to apply that comprehension to architectural solutions. In addition, the impact of such decisions on the environment must be well considered.

**B.1 Pre-Design:** ability to prepare a comprehensive program for an architectural project that includes an assessment of client and user needs; an inventory of spaces and their requirements; an analysis of site conditions (including existing buildings); a review of the relevant building codes and standards, including relevant sustainability requirements, and an assessment of their implications for the project; and a definition of site selection and design assessment criteria.

**Realm C: Integrated Architectural Solutions.** Graduates from NAAB-accredited programs must be able to demonstrate that they have the ability to synthesize a wide range of variables into an integrated design solution.

- **C.1 Research:** understanding of the theoretical and applied research methodologies and practices used during the design process.
- **C.2 Integrated Evaluations and Decision-Making Design Process:** ability to demonstrate the skills associated with making integrated decisions across multiple systems and variables in the completion of a design project. This demonstration includes problem identification, setting evaluative criteria, analyzing solutions, and predicting the effectiveness of implementation.

Students should consult the NAAB website <a href="www.naab.org">www.naab.org</a> for additional information regarding student performance criteria and all other conditions for accreditation.

### **CONTACT INFORMATION:**

I have not yet been given a City College email. When it is provided, I will forward that to you. I ask that you also copy my BKSK email address, which is <a href="mailto:jnelson@bkskarch.com">jnelson@bkskarch.com</a> on all correspondence.

**WEEKLY SCHEDULE, M/TH 2:00-5:50pm** *Note: schedule below is subject to revision through the duration of the semester.* 

W1		
Th	08.26	LOTTERY via ZOOM @ 12pm, followed by first studio meeting, including <i>Hour SSA</i> Convocation @ 5:30pm
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<b>W3</b> Mon Th	09.06 09.09	College Closed (Labor Day), no classes scheduled Studio (REMOTE)
<b>W4</b> Mon Th	<b>09.13</b> 09.16	Studio No classes scheduled
<b>W5</b> Mon Th	09.20 09.23	Studio Studio
<b>W6</b> Mon Th	09.27 09.30	Studio (REMOTE)
<b>W7</b> Mon Th	10.04 10.07	Studio Studio
<b>W8</b> Mon Th	10.11 <b>10.14</b>	College Closed (Columbus/Indigenous Peoples' Day); no class Studio (REMOTE)
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<b>W12</b> Mon Th	11.15 11.18	Studio Studio
W13 Mon Th	<b>11.22</b> 11.25	Studio College Closed (Thanksgiving); no class

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101011 11.29 Studio	Mon	11.29	Studio
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Th 12.02 Studio (REMOTE)

## W15

Mon 12.06 Studio

# **REVIEWS**

Wed	12.08	Advanced Studio reviews, session 1
Fri	12.10	Advanced Studio reviews, session 2
Tu	12.14	End of Semester Assessment (faculty only)

### **FINALS**

Th 12.16 Final Class Meeting, <b>Exit inte</b>
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Mon 12.20 Student Portfolios due for: SSA/CCNY Archive, etc. as directed by instructor

Mon 12.27 Final Grade Submission Deadline

## **FINALS WEEK**

Mon 12.14	Final Class Meeting.	Evit interviews
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Th 12.17 Student Portfolios due for: SSA/CCNY Archive, etc. as directed by instructor

### **GRADING/ATTENDANCE POLICIES AND STUDIO CULTURE**

# **Course Expectations:**

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- Hour SSA will be repeated at the middle of the semester.

## **Methods of Assessment:**

- Attendance and participation in class discussions and other activities: 10%
- Project development in response to semester schedule: 60%
- Project presentation, level of completion and resolution: 30%

Note: The research component of the studio will be weighed more heavily in assessment of graduate student work and class performance, in cases where graduate students are enrolled in the studio.

### **Key areas of Grading Assessment:**

- **Studio performance & work habits:** Ability to respond to studio discourse & feedback in a consistent & clear manner throughout the semester as demonstrated in the evolution and development of design work.
- Clarity of representation & mastery of media: Ability to utilize both digital and manual drawing and model-making techniques to precisely and creatively represent architectural ideas.
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- standards, including relevant sustainability requirements, and an assessment of their implications for the project; and a definition of site selection and design assessment criteria.
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- **Portfolio**: Completion of final portfolio or collection of studio work as directed by instructor and/or coordinator and attendance at all scheduled portfolio related events.

# **Grading Criteria:**

- A (+/-) Work meets all requirements and exceeds them. Presentations are virtually flawless, complete, and finely detailed. Work exhibits professional, "museum quality" level of craft. Student has developed an individual design process that shows a high level of independent thought and rigor. Work shows evidence of intense ambition and effort to go beyond expectations, and beyond the student's own perceived limits of their abilities.
- **B** (+/-) Work meets all requirements. Presentations are complete and finely detailed. Work exhibits professional level of craft. Student has developed an individual design process that shows a high level of independent thought and rigor.
- **C** (+/-) Work meets minimum requirements. Deadlines are missed. While presentations may be somewhat complete, student has struggled to develop an individual design process and/or is lacking in craft or design resolution.
- **D** Work is below minimum requirements. Presentations are incomplete, student has struggled to develop an individual design process and/or is lacking in craft or design resolution.
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### Notes:

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Working in teams does not guarantee the same grade for each team member; grades are based on a range of criteria for each individual student.

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**Probation & Dismissal:** for program specific information related to grades, academic standing, probation and dismissal, please see your program academic advisors:

Undergrad: Michael Miller mmiller@ccny.cuny.edu

Amy Daniel adaniel@ccny.cuny.edu

Graduate: Hannah Borgeson hborgeson@ccny.cuny.edu

### **Studio Culture:**

Working collaboratively and respectfully on studio assignments, with and alongside others, is an expectation in studio. Studio culture is an important part of an architectural education, and it extends to expectations for Faculty and the School's Administration as well. Please see the Spitzer School of Architecture Studio Culture Policy, which can be accessed on the SSA website here; <a href="https://ssa.ccnv.cunv.edu/about/policies/">https://ssa.ccnv.cunv.edu/about/policies/</a>.

### Absence & Lateness:

Arriving more than ten minutes late to class will constitute an absence. Two unexcused absences will result in a whole letter grade deduction from a final grade; more than four will result in a failing grade. It is expected that all students will participate in all scheduled working, midterm and final reviews and contribute constructively to the discussions.

## Absences due to Religious Observances:

Students who will miss any class sessions, exams, presentations, trips, or the like due to a religious observance should notify the instructor at the beginning of the semester so that appropriate adjustments for observance needs can be implemented. This could include an opportunity to make up any examination, study, or work requirement that is missed because of an absence due to a religious observance on any particular day or days.

### Readings & Journals:

Students are expected to keep a journal or sketchbook throughout the duration of studio to document their thought process & take notes of any texts, books, terms or references that are mentioned by either the studio critic or fellow classmates and to selectively follow up on these and any other assigned readings before the next class.

# **Academic Integrity:**

As a student you are expected to conduct yourself in a manner that reflects the ethical ideas of the profession of architecture. Any act of academic dishonesty not only raises questions about an individual's fitness to practice architecture, but also demeans the academic environment in which it occurred. Giving or receiving aid in examinations, and plagiarism are a violation of an assumed trust between the school and the student.

Plagiarism, i.e. the presentation as one's own work of words, drawings, ideas and opinions of someone else, is as serious an instance of academic dishonesty in this context as cheating on examinations. The submission of any piece of work (written, drawn, built, or photocopied) is assumed by the school to guarantee that the thoughts and expressions in it are literally the student's own, executed by the student. All assignments must be the student's original work. Any copying, even short excerpts, from another book, article, or Internet source, published or unpublished, without proper attribution will result in automatic failure of the entire course.

The CCNY Academic Integrity Policy: https://www.ccny.cuny.edu/about/integrity

For citations, the Chicago Manual of Style is recommended: <a href="http://www.chicagomanualofstyle.org/tools">http://www.chicagomanualofstyle.org/tools</a> citationguide.html

## AccessAbility Center (Student Disability Services):

The AccessAbility center (AAC) facilitates equal access and coordinates reasonable accommodations, academic adjustments, and support services for City College students with disabilities while preserving the integrity of academic standards. Students who have self-identified with AAC to receive accommodations should inform the instructor at the beginning of the semester. (North Academic Center 1/218; 212-650-5913 or 212-650-6910 for TTY/TTD). For further information, go to http://www.ccny.cuny.edu/accessability/ or email disabilityservices@ccny.cuny.edu

# **Health And Wellness Support:**

City College's Office of Health and Wellness Services offers free and confidential counseling. Contact: Health and Wellness Services, Marshak Science Building, room J-15: <a href="mailto:counseling@ccny.cuny.edu">counseling@ccny.cuny.edu</a>.

### Gender Based Violence Resources

City College has resources to support you if you have experienced sexual violence, intimate partner/domestic violence, gender-based discrimination, harassment or stalking. For confidential support, you can contact the Student Psychological Counselor: Confidential Advocate at (212) 650-8905 or the Gender Resources Program at (212) 650-8222. If you would like to report sexual misconduct, you can contact the Chief Diversity Officer and Title IX Coordinator, Diana Cuozzo, at 212-650-7330 or <a href="mailto:dcuozzo@ccny.cuny.edu">dcuozzo@ccny.cuny.edu</a>. If there is an emergency on campus, you can call Public Safety at 212-650-777 and off campus call 911. <a href="https://www.ccny.cuny.edu/affirmativeaction">https://www.ccny.cuny.edu/affirmativeaction</a>

# Library:

The school's library is a shared resource that is necessary supplement to all research and design work. Please direct questions to the library staff or the Architecture Librarian Nilda Sanchez-Rodriguez: nsanchez@ccny.cuny.edu

## NAAB (National Architectural Accrediting Board):

The National Architectural Accrediting Board (NAAB) is the sole agency authorized to accredit US professional degree programs in architecture. Since most state registration boards in the United States require any applicant for licensure to have graduated from a NAAB-accredited program, obtaining such a degree is an essential aspect of preparing for the professional practice of architecture. While graduation from a NAAB-accredited program does not assure registration, the accrediting process is intended to verify that each accredited program substantially meets those standards that, as a whole, comprise an appropriate education for an architect.

More specifically, the NAAB requires an accredited program to produce graduates who: are competent in a range of intellectual, spatial, technical, and interpersonal skills; understand the historical, socio-cultural, and environmental context of architecture; are able to solve architectural design problems, including the integration of technical systems and health and safety requirements; and comprehend architects' roles and responsibilities in society.

The following student performance criteria from the 2014 NAAB Conditions are addressed in this course:

Realm B: Building Practices, Technical Skills, And Knowledge. Graduates from NAAB-accredited programs must be able to comprehend the technical aspects of design, systems, and materials and be able to apply that comprehension to architectural solutions. In addition, the impact of such decisions on the environment must be well considered.

**B.1 Pre-Design:** ability to prepare a comprehensive program for an architectural project that includes an assessment of client and user needs; an inventory of spaces and their requirements; an analysis of site conditions (including existing buildings); a review of the relevant building codes and standards, including relevant sustainability requirements, and an assessment of their implications for the project; and a definition of site selection and design assessment criteria.

<u>Realm C: Integrated Architectural Solutions.</u> Graduates from NAAB-accredited programs must be able to demonstrate that they have the ability to synthesize a wide range of variables into an integrated design solution.

- **C.1 Research:** understanding of the theoretical and applied research methodologies and practices used during the design process.
- **C.2 Integrated Evaluations and Decision-Making Design Process:** ability to demonstrate the skills associated with making integrated decisions across multiple systems and variables in the completion of a design project. This demonstration includes problem identification, setting evaluative criteria, analyzing solutions, and predicting the effectiveness of implementation.

Students should consult the NAAB website <a href="www.naab.org">www.naab.org</a> for additional information regarding student performance criteria and all other conditions for accreditation.

### **CONTACT INFORMATION:**

[Insert your name and contact information here]